

SAMPLE CRITERIA FOR EVALUATING CONSULTANT PROPOSALS
Consultant Ranking Factors

Firm Names ↓		Scoring for: 1) Qualifications of the Professional Personnel to be Assigned to the Project	Scoring for: 2) Consultant's Capability to Meet Time and Project Budget Requirements	Scoring for: 3) Location of Firm	Scoring for: 4) Present and Projected Workloads	Scoring for: 5) Related Experience on Similar Projects	Scoring for: 6) Recent and Current Work for the Entity Issuing the RFP/RFQ	Scoring for: 7) Quality of the Proposal	Total Points (Maximum: 1400 Pts.)
		200 pts. - Best	200 pts. - Best	200 pts. - Best	200 pts. - Best	200 pts. - Best	200 pts. - Best	200 pts. - Best	
		150 pts. - Above Average	150 pts. - Above Average	150 pts. - Above Average	150 pts. - Above Average	150 pts. - Above Average	150 pts. - Above Average	150 pts. - Above Average	
		100 pts. - Average	100 pts. - Average	100 pts. - Average	100 pts. - Average	100 pts. - Average	100 pts. - Average	100 pts. - Average	
		50 pts. - Below Average	50 pts. - Below Average	50 pts. - Below Average	50 pts. - Below Average	50 pts. - Below Average	50 pts. - Below Average	50 pts. - Below Average	
		0 pts. - Poor	0 pts. - Poor	0 pts. - Poor	0 pts. - Poor	0 pts. - Poor	0 pts. - Poor	0 pts. - Poor	
1									0
	Comments: →								
2									0
	Comments: →								
3									0
	Comments: →								
4									0
	Comments: →								